## What is our privacy policy?

During our work together, it's likely that you will share personal health and sensitive information about your child and family. Sharing this information helps to ensure that the service you receive is tailored to your individual needs and goals. HPOT make a commitment to respect and protect your legal right to privacy and confidentiality. We will collect, store and use your personal and confidential information responsibly. There may be times when it's helpful for us to speak to other people such as your paediatrician or a teacher regarding your child, their development or their NDIS plan. HPOT will ask you first for your explicit and written consent prior to these discussions. The only exception to this is if we have concerns that your child or family is at significant risk of harm, and then we must report concerns to the relevant services wherever possible, if it's safe for us to do so, we will talk to you about this. You can speak to us at any time if you have questions about working with HPOT and privacy and confidentiality.